



Your Security, Our Hospitality

Lincoln's Inn is committed to keeping you and your guests safe and secure across our event venues whilst still delivering our first-class hospitality.

Your health and wellbeing are our top priority and, with these in mind, we have implemented the following measures to ensure your visit is an enjoyable yet safe one.

We continue to monitor and act on advice from the UK government, Public Health England and the World Health Organisation, so will therefore make any necessary adjustments to keep you and your guests safe.

Events Department, Honourable Society of Lincoln's Inn, London WC2A 3TL

020 7405 5969

events@lincolnsinn.org.uk

<https://eventvenues.lincolnsinn.org.uk>

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Organising & Booking Your Event

Our Event Sales Team is here to help you every step of the way to ensure you can host a safe yet enjoyable event.

3d tours are available on our website for each event space, or we are happy to welcome you for a pre-booked showround to discuss your event requirements. Show rounds are limited to a total of 2 participants and can take place when the spaces are vacant.

Please request our Showround Policy for further information.

We have introduced a 'COVID-19 Booking Confidence Agreement'* to our event contracts to give you peace of mind when booking events with us should any government advice change.

*use of agreement subject to event and booking date

Our Venue is COVID Secure

All our event venues are ready to welcome you back with the following measures in place:

Socially Distanced Capacities – Our venue capacities have been revised to follow government guidance. We ask guests to remain in their seats if possible and not move furniture as it will be socially distanced. Ventilation has been increased in our event spaces with the use of open doors and windows where possible and intensifying air-conditioning output.

Directional Signage – One-way systems and other directional signage and healthcare guidance are displayed throughout the venues for your guests to comply with. Toilet facilities are open with reduced capacities and some facilities may operate a 'one in, one out' system.

Cleanliness - Hand sanitising stations are available on arrival into the estate and in every event space for guest use. Our cleaning schedule has been intensified and all frequent touch points are sanitised regularly.



Keeping You & Your Guests Safe

Your guests' comfort and safety is paramount to making your event a success and we ask you to support the following guidelines:

Your Guest List – We ask that guest arrival and departure times are staggered where possible and all attendees are registered on arrival by our dedicated QR codes so we can support the NHS Test and Trace policy which is fully GDPR compliant.

Please ask guests **NOT TO ATTEND** if they are showing any COVID-19 symptoms.

Face Coverings - All guests attending indoor meetings and show rounds must wear a face covering with the exception of being seated for any catering breaks. Hospitality staff will also be wearing face coverings. We ask guests to stand 2m apart where possible and adhere to the Inn's 'No Handshake' policy.

Enhancing your Event

The enjoyment and entertainment of your guests shouldn't have to suffer so we have adapted our services to ensure your event is still a memorable experience.

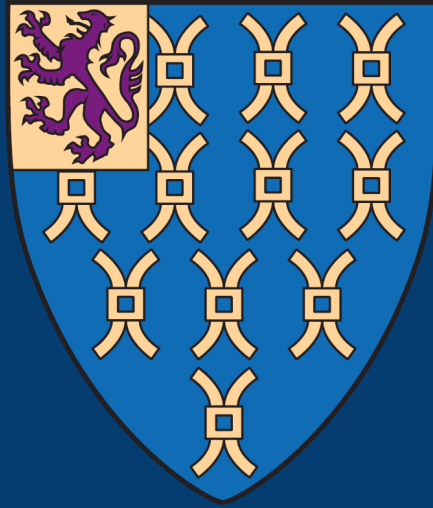
Catering

Our bespoke menus have been tailored to ensure individually served solutions. Refreshment stations will be served by front of house staff to avoid multiple contact and will be replenished and sanitised regularly.



Hybrid & Virtual Events

We have worked with our dedicated suppliers to offer virtual and hybrid audio-visual and entertainment solutions.



We can't wait to
welcome you back

[View our COVID Safety Video](#)

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